

The following Supplier Terms & Conditions apply to all Suppliers as well as all Purchase Orders.

1. RIGHT OF ENTRY

The Supplier agrees to allow Cascadia Custom Molding and its customer or customer's representative access for the purpose of Quality system validation and the validation of products and processes. Supplier agrees to provide, without additional cost, sufficient access to personnel, equipment and facilities to support Cascadia Custom Molding's objective. No audit, meeting or on-site visit will relieve the need for the Supplier to provide product that meets the specifications of Cascadia Custom Molding purchase orders and supporting documents.

2. PROCUREMENT BY THE SUPPLIER

The Supplier's Quality System shall assure that product and services purchased from sub-tier suppliers conform to Cascadia Custom Molding supplied specifications and requirements including the flow down of those requirements to the sub-tier suppliers as applicable. This includes the Terms & Conditions as well as the Quality Assurance Requirements as noted on the Purchase Order.

3. ENGLISH LANGUAGE

All submitted documents will be in English.

4. CONFIGURATION AND CHANGE MANAGEMENT

Supplier may not vary from specifications supplied or referenced on the Purchase Order without prior approval from Cascadia Custom Molding. The Supplier's quality system shall assure that all processes conform to specifications and requirements. It will remain the Supplier's responsibility to assure conformance when processes are performed outside of the Supplier's facility. For processes that Government specifications apply, the Supplier agrees to follow all requirements regarding certifications or approval by Government agencies. The Supplier shall provide necessary controls to ensure that specifications that are not verifiable are adequately controlled. Supplier is not authorized to deviate from any process unless Cascadia Custom Molding approval is obtained. Process controls shall be in place to monitor and provide continuous improvements for processes. Process data will be made available to Cascadia Custom Molding upon request.

Supplier will implement and maintain a configuration management process to ensure:

- Product is manufactured to specifications on the Purchase Order.
- Configuration of the product is clearly documented.
- Product configuration history is maintained.

Cascadia Custom Molding must be notified if there are changes to the following:

- The Quality System change is registration status, ownership of the company, or key personnel changes.
- Workmanship standards and special processes.
- Calibration systems and processes for all ISO/IEC 17025 Registered Calibration or Test Laboratories where applicable.
- Manufacturing process changes from the previous approved lots or a change in manufacturing location.

5. CASCADIA CUSTOM MOLDING PROVIDED EQUIPMENT

Any equipment owned by Cascadia Custom Molding or its customers shall be returned to Cascadia Custom Molding prior to its calibration due date for calibration purposes (unless otherwise specified). The equipment shall be stored, maintained, and tracked by supplier so that all such equipment can be located. Supplier will notify Cascadia Custom Molding upon discovery of worn or damaged equipment. Supplier assumes all liability for damaged equipment and replacement costs.

6. MATERIAL REVIEW BOARD (MRB)

- A. Cascadia Custom Molding shall retain all MRB authority on product. The Supplier is not authorized to disposition any material placed on hold as "repair" or "use as is". The supplier must obtain a signed waiver from Cascadia Custom Molding that contains the disposition prior to release of material or product to Cascadia Custom Molding. A copy of the pertaining waiver must accompany each lot shipped. Supplier is authorized to issue a disposition of SCRAP where Supplier is accepting all costs associated with the disposition as their own and the material shall be destroyed physically before exiting the supplier's premises.
- B. Upon discovery of a non-conformance where Cascadia Custom Molding received non-conforming product/materials, the supplier shall notify Cascadia Custom Molding within 24 hours if the escape may result in a safety, quality or reliability issue. The notification shall include lot code, Cascadia Custom Molding PO number, quantity of escaped product, and a detailed description of the failure mode.

7. **CORRECTIVE ACTION (CA)**

The Supplier's Quality System shall detect non conformances, contain suspect product, require root cause investigation when a non-conformance occurs, put in place effective corrective actions, and require objective evidence.

Records of CA's and objective evidence such as data on non-conformances, dispositions, training logs, process modifications, etc. shall be maintained for 11 years and available on request. Cascadia Custom Molding requires prompt response to Supplier Corrective Action Requests (SCARs). All responses should include an understanding of the non-conformance, Work in Process (WIP) and in transit information, and an immediate short-term counter measure. Long term solutions can follow at a later date.

8. **SHELF LIFE CONTROL**

The supplier shall implement and maintain a process for control of items that have a shelf life. The process shall identify and control the use of such items and keep expired items from being used in production.

9. **COUNTERFEIT PREVENTION**

The seller shall ensure that only new and authentic materials are used in production delivered to Cascadia Custom Molding. The seller may only purchase parts directly from Original Component Manufacturers (OCMs), OCM franchised distributors, or authorized aftermarket manufacturers. Use of product that was not provided by these sources is not authorized unless first approved in writing by Cascadia Custom Molding. The Supplier shall have a documented process for control of counterfeit material as part of the Supplier's Quality Management System (QMS).

10. **SAFETY DATA SHEET (SDS)**

The Supplier shall provide Cascadia Custom Molding with a current SDS to meet the requirements of Occupational Safety and Health Administration's (OSHA) hazard Communication Standard (29 CFR 1910.1200). The SDS shall be submitted when an initial shipment of product is made. The supplier will provide updates to the SDS when there is a change in formulation of the material which is modified from what was previously supplied. The submitted SDS shall be dated and include the name of the preparer. In the event that the Supplier's point of contact is different than the preparer, that individual shall also be named in the SDS.

11. **RECORD RETENTION**

Supplier shall maintain records that relate to Cascadia Custom Molding product for a period of 11 years from the date of final shipment. When this period has expired, Supplier shall allow Cascadia Custom Molding the opportunity to acquire the records before disposing of them. Upon request, Supplier shall deliver requested records to Cascadia Custom Molding at no additional cost on media agreed to by both parties. Records must be in permanent ink and any corrections signed and dated. No correction fluids, tapes or other correction media are allowed.

12. **CALIBRATION REQUIREMENTS**

Supplier tools and measuring equipment used for the acceptance of products that require calibration, including calibration services provided to Cascadia Custom Molding, must be calibrated using one of the following specifications:

- NCSL Z540.3
- Traceable to NIST Standards
- ISO/IEC 17025 Latest Edition
- ISO 10012 Metrology Guideline Latest Edition.

Supplier shall notify Cascadia Custom Molding immediately if equipment used for product acceptance is found to be out of tolerance. The notification will consist with identification of product that was tested using out of tolerance equipment. The supplier will coordinate with Cascadia Custom Molding and bear the cost for retesting all such products.

13. **PART AND MATERIAL OBSOLESCENCE**

Cascadia Custom Molding shall be notified by Supplier for any obsolescence occurring for product on open orders or that have been ordered in the last 12 months. The Supplier will send the notification as soon as the obsolescence is known and at least 6 months prior to the end of life order date of the product.

14. **SPECIAL PROCESSING**

The Seller and its sub-tier suppliers shall utilize only special process sources approved by NADCAP for Buyer build-to-print parts. Cascadia Custom Molding reserves the right to approve or deny any sources for special processes.

15. PACKAGING

Packaging shall adhere to all requirements on PO and specifications referenced on PO's.

All materials shall be wrapped and/or bagged and enclosed in cartons, boxes, or other containers which will provide protection from contamination and physical damage.

Reworked parts shall be separated and clearly identified from new parts.

All ESD sensitive parts shall be handled and processed in accordance with Mil-Std-1686, ANSI-IPC-A-610.

Each shipment shall be identified and packaged by part number and PO.

COTS (Commercial off-the-shelf) electronic components with differing lot, batch, or date code shall be packaged, quantified and identified separately.

Non serialized parts with differing lot codes must be packaged, quantified, and identified separately (e.g. PWBs)

All other materials with differing PO's shall be packaged and identified separately

16. ELECTRONIC COMPONENTS

Cascadia Custom Molding passes down Customer requirements to its Suppliers. When IPC J-STD-001 or IPC-A-610 is called out per passed down drawing or other specification, Supplier's operators and inspectors shall be trained and certified to the applicable standard and its classification. Proof of IPC certification shall be maintained and made available to Cascadia Custom Molding upon request.

When IPC/WHMA-A-620 is called out per drawing, operators and inspectors shall be trained and compliant to the applicable standard. Training records shall be maintained and made available to Cascadia Custom Molding upon request.

Components requiring the use of Solder will be per IPC J-STD-002, Class 3 unless otherwise specified.

Printed Wiring Boards (PWB): Will be Meet the requirements of pass thru document EPS-0606 unless otherwise specified.

17. INSPECTION AND TEST

The Supplier shall provide and maintain measurement and test equipment to assure all material conforms to Cascadia Custom Molding's requirements. The Supplier will perform measurements and tests prior to submission to Cascadia Custom Molding or prior to delivery as required by PO. Requirements that cannot be inspected or tested at the end of production must be performed where applicable and accessible in the process.

Final inspection of product shall be at 100 percent inspection or on a sampling plan approved by Cascadia Custom Molding.

A copy of the Test Data record which verifies acceptance shall be submitted with the shipment of each lot.

A copy of the Inspection Data record which verifies acceptance shall be submitted with the shipment of each lot.

18. ELECTROSTATIC SENSITIVE DEVICE (ESD)

When ESD requirements are specified on the Cascadia Custom Molding PO's or flowed down specifications and drawings, the Supplier shall maintain and implement an ESD program that meets the requirements of ANSI/ESD S20.20 or JEDEC JESD 625.

19. EICC CODE OF CONDUCT

The supplier shall adhere to the expectations and standards in the Electronic Industry Citizenship Coalition's Code of Conduct (EICC)

Adopt sound human rights practices and treat workers fairly and with dignity and respect.

Provide a safe and healthy working environment for their workers.

Conduct business operations in a way that protects and sustains the environment.

Maintain management systems that measure, improve and communicate their company's labor, health and safety, and environmental performance.

Uphold the highest standards of ethics.

Establish expectations across sub-tier suppliers to conform to the EICC code of conduct.

WHEN NOTED SPECIFICALLY ON THE PURCHASE ORDER THE FOLLOWING QAR (QUALITY ASSURANCE REQUIREMENTS) APPLY IN ADDITION TO THE TERMS & CONDITIONS

QAR #1 CERTIFICATE OF CONFORMANCE (C of C)

All shipments must contain a C of C package that contains the following:

- Conformance Statement including signature or printed name of authorized representative and date certified.
- Name of the Supplier and Manufacturer (when different from Supplier)
- Purchase Order (PO) Number and Drawing and/or Parts List number and revision (where applicable).
- Lot, batch OR date code. If more than one date/lot code is to be received then all must be included.
- Applicable specifications to product.
- Date of manufacture or expiration information for product with shelf life (where applicable)
- The C of C must also include raw material identification, special process lot, heat lot, or melt lot that the product was fabricated.
- Country of Origin must be clearly stated for all DFARs Required or identified materials.
- Raw material certification shall be made available for Cascadia Custom Molding or its customers upon request.
- Sub Tier Suppliers shall be able to provide Certificates of Conformance in line with these requirements upon request or when required on Cascadia Custom Molding PO.
- Test Reports bearing evidence of the specifications requirements as directed in the purchase order.

QAR #2 QUALITY SYSTEM

The Supplier is required to maintain a Quality System that complies with one or more of the following based on the type of service or products being supplied:

- Quality System Reviewed and Approved by "Onsite Audits" conducted by Cascadia Molding in accordance with a recognized Quality System Standard.
- Registered ISO 9001 Latest Edition
- Registered AS 9100 Latest Edition
- Registered ISO 13485 Latest Edition
- Registered ISO/IEC 17025 Latest Edition for Test & Calibration Services.
- NADCAP Special Process QMS Latest Edition

QAR #3 FIRST ARTICLE INSPECTION REPORT

All FAI requirements must be flowed down to all subcontractors who manufacture Cascadia Custom Molding parts.

All first article inspection reports (FAIRs) shall be completed and recorded per AS9102. The FAIR may be submitted on AS9102 forms or any other forms which are compliant to the requirements of AS9102. FAI shall be performed on a completed production part. All parameters and notes shown on the flowed down drawing(s) or other specifications such as parts lists must be inspected or tested and reported. Actual measurement and recording are required for all parameters per AS9102.

A FAIR must include submission of:

- AS9102 forms 1, 2, and 3 completed per AS9102 Latest Edition requirements
- Supplier must retain current subassembly FAIR documents and submit them with full FAIR submittals or upon Cascadia Custom Molding request.
- The FAI part must be clearly identified as the "First Article" part.

A full FAIR, or partial FAIR for affected characteristics, is required whenever any of the following events occur:

- A first-time build.
- Changes in the design affecting form, fit, or function of the part.
- A change in manufacturing source, process, inspection method, location of manufacture, tooling or materials that can potentially affect form, fit or function.
- A change in numerical control program or translation to another media that can potentially affect fit, form or function (full or partial FAI).
- A natural or man-made event which may adversely affect the manufacturing process.
- A lapse in production for two years or as specified by the Customer.

FAI Part Families

A part family occurs when there are multiple configurations that can be produced from the same base drawing. FAIRs must be performed in accordance with AS1902 for the first produced piece of each unique configuration, partial FAIRs should be completed for part families for which a full FAI has been completed. Lapse in production per AS9102 shall only apply with respect to an entire part family.

First Article Inspection at Source

When requested by supplier, FAI shall be accomplished at the Seller's plant during the first production run. Notification to the buyer is required seventy-two (72) hours in advance. Verification of such results shall not constitute acceptance of any items required to be delivered hereunder, nor relieve Seller of its obligation to furnish items meeting the applicable drawing and specification.

QAR # 4 SOURCE INSPECTION

Product requires Cascadia Custom Molding representative to inspect product at the Supplier facility. The supplier is to provide 5 working day notice to Cascadia Custom Molding. Cascadia Custom Molding Inspector stamp or signature must appear on the shipping documents and C of C.

QAR #5 GOVERNMENT SOURCE INSPECTION

Government source inspection is required prior to shipment. Upon receipt of this order, notify your government representative so that planning for government source inspection can begin. The government representative shall also be notified 2 days in advance of the time material(s) are ready for inspection or test. Seven days advanced notice is required for representatives who cover more than one area. Government source inspection shall not constitute acceptance, nor shall it in any way replace Supplier inspection or otherwise relieve supplier of responsibility to supply product that is within specifications. If a representative cannot be located, Cascadia Custom Molding shall be informed immediately. Evidence of government source inspection must be shown on the shipping document or C of C.

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